

**BOARD OF ISLAND COUNTY COMMISSIONERS MINUTES OF MEETING
JUNE 13, 2011 – REGULAR SESSION**

The Board of Island County Commissioners (including Diking Improvement District #4) met in Regular Session on June 13, 2011 beginning at 10:00 a.m. in the Board of County Commissioners Hearing Room (Room # 102B), Annex Building, 1 N.E. 6th Street, Coupeville, Washington. Angie Homola, Chair, Helen Price Johnson, Member, and Kelly Emerson, Member were present. The meeting began with the Pledge of Allegiance.

EMPLOYEE SERVICE AWARDS (Recording @ :25)

WELCOME TO NEW EMPLOYEES - MAY

<u>Department</u>	<u>Employee</u>
Planning	Virginia Shaddy

EMPLOYEE SERVICE AWARDS

<u>Department</u>	<u>Employee</u>	<u>No Years</u>
Planning	Cody West	5
Public Works	Randy Chambers	5
Public Works	John Bertrand	10
Public Works	Matthew Huss	15

EMPLOYEE OF THE MONTH FOR JUNE

TODD DAVIS - LEAD TECHNICIAN WITH SOLID WASTE

Todd is one of those jack-of-all-trades guys, someone who always steps in to identify and solve the current problems, fix whatever's broken and shoulder whatever additional tasks and responsibilities arise in a 24/7 function that requires constant attention and maintenance to ensure non-stop operation of critical systems at all the County's transfer stations. Todd is the embodiment of a dedicated and competent public servant, committed to excellent service for almost 17 years.

SPECIAL RECOGNITION

Bill Oakes - Public Works Director
Certificate of Good Practice - County Road Administration Board

SPECIAL RECOGNITION

Michael Hastings - Central Services
Community Trip Reduction Winner - April

PUBLIC INPUT OR COMMENTS

None

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CONSENT AGENDA

[Documents on file with the Clerk of the Board]

(Recording @ 19:02)

BY UNANIMOUS MOTION (3-0) the Board approved the following items presented on the Consent Agenda with the exception of Item 3, *Personnel Action Authorizations*, moved to the Regular Agenda for consideration. Added to the Consent Agenda from the Chair's Agenda is Item 13, *Lease Agreement with S & V Waldron Properties*.

Pre-audited bills: \$562,213.76

Vouchers: \$448,852.69

Electronic funds transfers: \$223,165.67

Payroll: *None submitted*

Minutes: Regular Session - 4/25, 4/28, 5/2, 5/9, 5/16/11

Work Session – 5/4, 5/11, 5/18/11

General Services Administration

Lease Agreement with S & V Waldron Properties for lease of commercial space in Oak Harbor to enable the Human Services Department to provide client services. 24-month term funded by WA State Department of Social and Health Services and WA State Department of Behavioral Health and Recovery grants. Amount: \$84,900.00 (RM-GSA-11-0151)

Human Services

Contract Amendment 5 with WA State Department of Social and Health Services, Division of Behavioral Health and Recovery Services Administration (DBHR) Alcohol/Substance Abuse Treatment and Prevention. Contract No. 0963-68036-05 to increase Title IX funding by \$25,000. (RM-HS-11-0163)

Public Works - County Roads

Interlocal Cooperation Agreement – City of Langley; Signage Project – Langley Loop, Phase 1 of RTPO signage program. (RM-PW-11-0139) (PW-1120-038)

Public Works - Solid Waste

Contract Amendment No. 2 – Department of Ecology; Coordinated Prevention Grant – Collection & Disposal of Household Hazardous Waste; Funding Increase of \$74,600 (\$55,950/State, \$18,650/County) (RM-SW-0127)

WSU Extension

Contract Amendment No 1 to Interagency Agreement with Washington State University Extension. This amendment reduces the commitment of funding support for the Forest Stewardship Educator by \$5,000. Original agreement amount \$35,230; amended agreement amount \$30,230. (RM-WSU-11-0111)

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REGULAR AGENDA

[Documents on file with the Clerk of the Board]

[Item 3, Personnel Action Authorizations, moved to the Regular Agenda at the request of Commissioner Emerson]

Human Resources

Personnel Action Authorizations

(Recording @ 19:48)

Commissioner Emerson said that she would recuse herself from the decision concerning PAA 053/11, change in pay grade for the Planning Director.

(Recording @ 20:12)

Action:

Moved by Commissioner Price Johnson, seconded by Chair Homola, to approve PAA 053/11. Motion carried 2-1 (Commissioner Emerson recused from the vote)

By unanimous motion (3-0) the Board approved PAA 054/11 and 055/11 as follows:

<u>Department</u>	<u>PAA #</u>	<u>Description</u>	<u>Position #</u>	<u>Action</u>	<u>Eff. Date</u>
Planning & Community Development	054/11	Senior Planner	1709.02	Replacement Position (Anthony Boscolo)	06/16/11
Sheriff	055/11	Records Clerk	4022.03	Replacement Position (Karen Brazelton)	06/16/11

Budget Director

Resolution C-65-11 Adopting the Island County Financial Management Policy

(Recording @ 21:30)

Ms. Marlow explained that the resolution would formally establish an Island County Financial Management Policy. The policy will provide general financial guidelines and is intended for sound direction in the management of the County's fiscal affairs.

(Recording @ 24:10)

Action and Comment

The Board by unanimous motion (3-0) adopted Resolution C-65-11 Island County Financial Management Policy.

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PUBLIC HEARINGS

[Documents on file with the Clerk of the Board]

Public Works – County Roads

Franchise #192(1)R – Renewal of existing franchise for a water distribution system; in a portion of County right-of-way known as Fox Spit Road; Whidbey Shores Association; located in Sections 12 & 13, Township 30N, Range 2 E. (RM-PW-11-0104) (PW-1120-033)

(Recording @ 25:35)

Mr. Oakes provided the staff report, recommending approval.

The Chair opened the floor or public comment and there being none, public comment was closed.

(Recording @ 26:30)

Action:

By unanimous motion (3-0) the Board approved Franchise #192(1)R.

Franchise #231R – Renewal of existing franchise for a water distribution system; in a portion of County right-of-way known as North Bluff Road; Greenbank Beach Water Company; Plat of Greenbank Beach; located in Sections 8 & 9, Township 30N, Range 2E. (RM-PW-11-0043) (PW-1120-012)

(Recording @ 26:50)

Mr. Oakes provided the staff report, recommending approval.

The Chair opened the floor or public comment and there being none, public comment was closed.

(Recording @ 27:31)

Action:

By unanimous motion (3-0) the Board approved Franchise #231R.

Franchise #402 - Renewal and transfer of existing franchise for a water distribution system; in a portion of County rights-of-way known as South Camano Dr, Dallman Rd, Seth Dr, & Rice Courts; John Somers Water Association; located in Section 15, Township 30N, Range 3E. (RM-PW-10-0064) (PW-1020-016)

(Recording @ 27:50)

Mr. Oakes provided the staff report, recommending approval.

The Chair opened the floor or public comment and there being none, public comment was closed.

(Recording @ 28:27)

Action:

By unanimous motion (3-0) the Board approved Franchise #402.

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Franchise #405 – Renewal & transfer of a franchise for an existing sewer distribution system; in a portion of County right-of-way known as Race Road; Donald H. Lee; located in Section 7, Township 31N, Range 2E (RM-PW-11-0112)) (PW-1020-034)

(Recording @ 28:48)

Mr. Oakes provided the staff report, recommending approval.

The Chair opened the floor for public comment and there being none, public comment was closed.

(Recording @ 29:27)

Action:

By unanimous motion (3-0) the Board approved Franchise #405.

COMMISSIONERS COMMENTS & ANNOUNCEMENTS

(Recording @ 29:45)

Commissioner Price Johnson

- Attended the WA Counties Insurance Fund Board meeting last week along with the County's Human Resources Director, Ms. Bacon. Commissioner Price Johnson provided a report from that business meeting.
- Attended over the weekend a Celebration of the Arts Community for arts education.
- Attended St. Augustine's dedication of a new community hall at the church.

Chair Homola

- Will attend a lunch at the "O" Club to hear speaker Captain Evan Reese.
- Will attend State Building Code Council later in the week.

Commissioner Emerson

- Report about the progress and opening on June 23 of her home office in Oak Harbor.

(Recording @ 31:42)

Commissioners

- Discussion about the requirement for evening Public Hearings.

Announcement of Executive Session

Chair Homola announced that the Board would recess until 2:30 p.m. at which time Commissioners Homola and Price Johnson would reconvene in Executive Session as allowed under RCW 42.30.110(1)(i) to discuss with legal counsel litigation or potential litigation. The Executive Session would take place in the County Administration Building, Room 215, 1 NE 7th Street, Coupeville, WA and was expected to last approximately 15 minutes. No announcement was anticipated. Commissioner Emerson would be unable to attend the Executive Session due to a conflict of interest.

At 2:30 p.m. Commissioners Homola and Price Johnson reconvened in open session in Room 215 of the County Administration Building, as announced, for the purpose of holding an Executive Session provided under RCW 42.30.110(1)(i). Chair Homola stated that the Executive Session would be moved to Room 200 in the County Administration Building, was expected to last approximately 15 minutes, and no announcement was anticipated.

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Commissioners Homola and Price Johnson then moved to Room 200 in the County Administration Building and immediately went into Executive Session as provided under RCW 42.30.110(1)(i) to discuss with legal counsel, Mark Johnson, litigation or potential litigation.

There being no further business to come before the Board the meeting adjourned at 2:46 p.m. following Executive Session. The Board will meet next in Regular Session on June 20, 2011 beginning at 10:00 a.m.

BOARD OF COUNTY COMMISSIONERS
ISLAND COUNTY, WASHINGTON

Angie Homola, Chair

Helen Price Johnson, Member

Kelly Emerson, Member

ATTEST:

Elaine Marlow, Clerk of the Board